

**BYLAWS OF THE  
ILLINOIS SENIOR CLASSICAL LEAGUE  
Established February 24, 2006  
Last Amended: February 17, 2017**

ARTICLE I: CHARTERS

**Section 1: Charters:**

The Executive Board may grant charters to, or revoke the charters of local chapters of the ISCL. The President shall encourage the organization of new chapters, and may grant temporary charters pending action by the Executive Board.

**Section 2: Local Chapters:**

Any three members may organize a local chapter, which should be affiliated with a college or with a local chapter of the Junior Classical League, and shall be subject to the jurisdiction of the ISCL.

**Section 3: Local Chapter Obligations:**

Each chapter shall cooperate with the ISCL and shall submit all necessary materials to maintain its charter. No chapter shall adopt a constitution, bylaws, or policy that shall conflict with the ISCL constitution, bylaws, or its policies.

ARTICLE II: DUES

**Section 1: Regular Members:**

The dues of a regular member of the ISCL shall be five dollars for the period of regular membership.

**Section 2: Associate Members:**

The dues of an associate member of the ISCL shall be five dollars for the period of associate membership.

ARTICLE III: OFFICERS

**Section 1: Nominations:**

The nomination of candidates for office shall occur at an ISCL General Assembly during the annual state convention, or at the beginning of the voting assembly. Any member may nominate an eligible member for office, with the consent of the nominee. A member need not be present at the nominating assembly to be nominated, but must be present at the annual meeting. At the discretion of the chair, each nominee may be allowed to make a brief statement after being nominated.

**Section 2: Election:**

The election of officers shall occur at the final ISCL general assembly at the annual state convention. Each candidate or their selected proxy may speak for up to one and one half minutes on their own behalf. This time may be reduced to not less than thirty seconds for

all elections in a given year by a two-thirds vote of the members present at the assembly. Candidates may choose to entertain questions during this time. Elections shall occur for each office in the order in which the offices are listed in the constitution, with winners being announced for each office before election for the next office begins. An unsuccessful candidate may be nominated for another office at the election. Each candidate or their selected proxy so nominated may then speak for up to thirty seconds on their own behalf.

**Section 3: Voting:**

The members shall vote by show of hands or by secret ballot whenever at least one candidate in a given race makes such a request. Each candidate may remain present throughout the election in the case of a vote by secret ballot. In the event of a vote by show of hands, candidates in the race shall be allowed to vote and then shall leave the room until the other members have cast their votes. The President and Advisor shall count the votes, but if the President is a candidate, then the two shall jointly appoint an impartial member to replace the candidate as teller for the election in which the President is a candidate. The same rule shall apply to any other officer executing the duties of the President. If only the Advisor is present, the Advisor's count shall suffice.

**Section 3.1: Voters:**

Any member who is in good standing, regular or associate, and who is present at the annual meeting shall be eligible to cast one vote for each office, provided that they attend the voting assembly during that annual meeting.

**Section 3.2: Counting Votes:**

Election shall occur by simple majority. In uncontested elections when the candidate does not receive a majority of the votes available, the candidate is not elected and the office is left open. The office may then be filled according to the procedures outlined in Article III, Section 5, of the constitution.

**Section 3.3: Non-majorities:**

In contested elections, if no candidate receives a simple majority, then the delegates shall vote again, voting only upon the two leading candidates. If, after the delegates vote a second time, no candidate has received a majority, the tie is to be broken by a blind majority vote of a committee of three voting members of the outgoing Executive Board. These three members will be determined by descending gavel order, starting with the president. An outgoing board member will be excluded from the tiebreaking committee if they are running for the contested office on the incoming board. In the event that there are not sufficient officers on the outgoing board who qualify to serve on this panel, the empty committee seat will be filled by the ISCL Advisor. In the case that this panel cannot reach a majority decision, the vote of the ISCL Advisor will be counted twice.

**Section 4: Vacancies:**

If the Presidency becomes vacant, then the Vice-President shall immediately become President. If an elected office besides the Presidency becomes vacant, then the President,

with a consensus of the Executive Board, shall appoint a qualified successor, who shall serve for the remainder of the unexpired term.

**Section 5: Term of Office:**

The term of office shall be for one year, from the inauguration after the election at one annual state convention until the inauguration of new officers at the next annual state convention. Officers appointed between annual meetings shall be inaugurated immediately, and their term of office shall end at the regular inauguration of officers at the next annual meeting.

**ARTICLE IV: DUTIES OF ADVISOR AND OFFICERS**

**Section 1: Duties of the Advisor:**

- a. report to the IJCL and the ICC concerning all ISCL matters;
- b. maintain proper affiliation with the NSCL;
- c. advise the ISCL Executive Board and the membership;
- d. deposit any income to the treasury and provide for its safekeeping in the organization's name;
- e. approve spending from the treasury and assist the Treasurer to complete necessary financial reports;
- f. collect any dues or fees owed to the organization;
- g. preside at the annual meeting if no other members of the Executive Board are present and able to preside;
- h. oversee all events in which the ISCL is involved; and,
- i. oversee any other tasks outlined by the IJCL.

**Section 2: Duties of the President:**

- a. chair the membership and the Executive Board;
- b. convene the membership, the Executive Board, or any committee, with cause;
- c. coordinate membership promotion and alumni relations;
- d. create and appoint any necessary committee;
- e. delegate responsibility whose exercise is not otherwise provided for;
- f. delegate or carry out the duties of the lower officers when they are unable to;
- g. assist local chapters in their organizing and grant temporary charters to these chapters at their discretion;
- h. serve ex officio to each committee;
- i. coordinate and oversee the duties of the officers; and,
- j. in conjunction with the Parliamentarian, work with local chapters toward the maintenance of their permanent charters.

**Section 3: Duties of the Vice-President:**

- a. assume the Presidency upon any permanent vacancy of that position;
- b. execute the duties of the President in the event of the President's absence or temporary inability to serve;
- c. assist the President;
- d. preside over ISCL proceedings to select a Teacher of the Year; and,

- e. organize, with the Advisor, the responsibilities of ISCL members at the annual IJCL Convention.

**Section 4: Duties of the Secretary:**

- a. execute the duties of the President in the event of the absence or temporary inability to serve of both the President and the Vice-President;
- b. carefully record all proceedings of the meetings of the membership and the Executive Board and circulate these minutes to each officer by the next meeting
- c. maintain any business records or other official documents in good order;
- d. maintain, in conjunction with the Treasurer, the roll of members and alumni; and,
- e. make any document or record available to any member upon request.

**Section 5: Duties of the Treasurer:**

- a. execute the duties of the President in the event of the absence or temporary inability to serve of the President, Vice-President, and Secretary;
- b. assist the advisor in the collection of any dues or fees owed to the organization;
- c. oversee the planning and execution of fundraising activities;
- d. maintain, in conjunction with the secretary and advisor the roll of members and alumni; and,
- e. report to the Executive Board on the state of the treasury.

**Section 6: Duties of the Parliamentarian:**

- a. execute the duties of the President in the event of the absence or temporary inability to serve of the President, Vice-President, Secretary, and Treasurer;
- b. administer the nomination and election of officers;
- c. advise any officer or other member of procedure;
- d. help the chair keep order at any meeting;
- e. in conjunction with the President, work with local chapters toward the maintenance of their permanent charters;
- f. oversee the consideration and ratification of constitutional amendments; and,
- g. oversee the creation and amendment of bylaws.

**Section 7: Duties of the Executive Board:**

- a. award a Teacher of the Year. This selection shall be based on nominations submitted by members of the IJCL. This selection shall be made by the ISCL executive board by a majority vote. The ISCL shall present the Teacher of the Year with an appropriate award. The ISCL may choose not to award a Teacher of the Year.
- b. award a scholarship packet. This packet will redeem the cost of attending the state convention. Applications for this award will be accepted prior to convention. The ISCL executive board will decide the winner by majority vote. The evaluative criteria will be financial need, academic quality, and dedication to the SCL and JCL. The ISCL board may decide not to award a scholarship packet, or may choose to award multiple.